



# UICC Solidarity Fund

## Application guidelines

### Background and key information

In response to the request of members and the international cancer community, UICC has established an [emergency Solidarity Fund](#) (the Fund) to help support cancer organisations working in the region, and to assist people living with cancer and their families displaced by the conflict.

The Fund is intended to support projects that help Ukrainian cancer patients and their families now and in the immediate future. In a first phase, grants will be available for emergency relief for cancer patients from Ukraine. Depending on how the situation progresses and if the crisis is resolved, funds will be directed to the rebuilding and re-establishment of Ukrainian cancer services. The Fund will be held in Switzerland under the authority of UICC and in line with Swiss rules and regulations.

The call for applications will be opened on **April 25 2022** and will be an open call, allowing applicants to apply at any time until the end of the year. Applications will be reviewed by an Advisory Board of international experts who have experience in the region, conflict zones and in cancer control.

Organisations interested in requesting funds should complete the UICC Solidarity Fund application template in this document and submit it to [fellows@uicc.org](mailto:fellows@uicc.org) with the email title: *UICC Solidarity Fund Application: name of organisation*.

### Grants

- The maximum grant amount is 20,000 USD and projects should last for one year or less.
- An organisation may apply for additional funding for the same project once the original project's activities have been completed and reported upon, should resources remain.
- An organisation may apply for more than one grant simultaneously for different unrelated projects.
- Selected organisations may be asked to modify their grant applications and/or budgets according to recommendations made by the Advisory Board and/or external reviewers.
- Organisations whose applications are not supported may re-apply with a different grant application if the new project description is significantly different from their original application.

### Eligibility criteria

Eligibility criteria for applicant organisations and projects are as follows:

- Applicants should be cancer organisations based in Ukraine or surrounding countries who are providing support to Ukrainian cancer patients in need of emergency relief.
- Organisations should be registered legal entities, with a track record of working in cancer control.
- Organisations should have a dedicated / minimum core team of individuals (staff or volunteers) regularly engaged in their activities.

- Applicant organisations attached to commercial entities or those associated to the tobacco and alcohol industries are not eligible to apply.
- Projects should be new or a specific extension of an existing project that supports Ukrainian cancer patients and their families affected by the current crisis.

## Selection criteria

The Advisory Board will select grant applications using the following criteria:

- **Relevance:** The project addresses a demonstrated gap or need directly related to the care of Ukrainian cancer patients.
- **Feasibility:** The project goals are achievable based on the requested resources and available personnel. The project timeline is realistic and achievable and the applicant organisation has the capacity to deliver the project. The budget proposed is in line with the activities of the project description.
- **Efficiency:** The intervention strategy, i.e. the way in which the project seeks to address the identified gap, should be efficient in terms of the proposed use of the resources requested. Whenever possible and appropriate, projects should be run in collaboration with other cancer organisations.
- **Effectiveness:** The proposed intervention is an effective and appropriate way of addressing the identified needs in the current crisis context.

## Attribution and monitoring of the grant

- Applicants will be informed of the funding decision within six to eight weeks of applying.
- An award letter will be signed between UICC and the grantee organisation. The document will include the amount of the grant, the timeline by which it will be disbursed to the organisation, obligations of the grantee organisation under the grant agreement and reporting requirements linked to the grant. Awarded organisations will complete a banking details form outlining their bank account details for payment of the grant.
- Details of funded projects will be posted on the UICC website to encourage others to support them during the crisis.
- Grantees will be provided with a template to report on the progress and outcomes of their project. They will be asked to report on the delivery of the activities outlined in their grant application, the timelines of their project, use of funds, and the achievement of their objectives.

## UICC Solidarity Fund donors\*

\*this list will be regularly updated with the logos of new donors.



# UICC use of funds guidelines

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UICC will review the applications received to ensure they are eligible and comply with UICC use of funds guidelines.

## **Exclusion criteria**

The project funds should not cover:

- medical education programmes for medical personnel
- fundraising events
- registration for conferences
- clinical trials or clinical research projects
- professional dues or membership fees
- liability insurance
- advertising unrelated to the project campaign
- programme incentives
- equipment and office supplies that are not directly linked with the project will not be covered. If they are part of the project, the spending shall not exceed 10% of the grant.
- overheads and administrative costs that are not directly linked with the project.
- salaries not directly linked with the project.

## **Overheads and administrative costs**

If a necessary part of the project, they should not exceed 15% of the grant.

## **Salaries**

Any contribution to staff salaries, or consultants involved in the project must be appropriate to the level of overall funding required and must be sustainable after the funding period is over.

## **Co-funding**

Projects be simultaneously supported by other organisations, UICC should be informed of the identity of the other funders to avoid potential conflicts of interest. In case the project submitted is a specific extension of an existing project funded by another organisation, related funding arrangements should be confirmed and clarified by the applicant in the grant application.