UICC PRESIDENT
Terms of Reference
Reviewed November 2013

1. Constitutional mandate of UICC President

Under the UICC Constitution, August 2010, Articles 10, 12 and 13 (August 2010)

10.4 The General Assembly is chaired by the President of UICC. In case of absence, the President-Elect shall take the chair.

10.8 At a meeting of the General Assembly, full member organisations or their duly appointed representatives shall have the right to notably:
   a) Elect the President-Elect.

12.3 The President shall periodically review existing policies and instigate new ones as necessary.

12.4 The President shall have the power to create, manage or terminate any ad hoc committee necessary for the fulfilment of UICC objectives.

12.5 The President shall have the power to authorise any persons to represent UICC with two joint signatures of the President or the Chief Executive Officer.

12.6 The President chairs the Nominating Committee consisting of the President-Elect, the President, the Immediate Past-President and two Board members appointed by the Board as per Article 11.3c.

12.7 The President is responsible for the process of nomination of the next President-Elect and members of the Board of Directors. He or she shall, therefore, have all powers related thereto.

12.8 The President shall present to the General Assembly an appropriate number of nominees for the elections of the next President-Elect and members of the Board of Directors.

12.9 In between General Assemblies, the President shall be authorised to fill any vacancies occurring in the Board of Directors and in any bodies appointed by him or her by the Board.

2. Responsibilities

It is expected that the President will:

• Endeavour to position UICC as the representative global cancer-fighting organisation

• Represent UICC at the highest level, and when his or her presence is not possible, delegate such responsibility to an appropriate Board, Committee, Task Force or staff member

• Be an ex-officio member of all Board and ad hoc committees with voting right

• Ensure that strategy is developed consistently from one Board to the next and in line with the UICC Vision and Mission

• Provide leadership in strategy and policy development by drafting/commissioning discussion papers for consideration by the Board

• Assign challenges, tasks and questions to the Board and Board Committees

• Consult individual Board members on the basis of their skills, interests and availability for the conceptual development of new UICC positions and initiatives

• Between meetings, take account of suggestions from Board, Board Committees and the Chief Executive Officer for future Board or Board Committee agenda items

• Between meetings, take account of suggestions from Board, Board Committees and Chief Executive Officer for initiatives consistent with UICC policies and positions
• Between meetings, seek to progress business by means of out-of-session email and conference call discussions and, when called for, decisions by out-of-session ballots
• Act decisively in line with existing policy in the interests of UICC when unexpected opportunities or challenges arise between Board meetings and when direct Board involvement is not practical
• Except in the most exceptional circumstances, at least consult with the President-Elect, Immediate-past President, Treasurer and Chief Executive Officer before making out-of-session Board-level decisions on behalf of UICC
• After decisions made/taken out-of session on behalf of the Board, provide a full account at the next Board meeting and seek retroactive ratification of decisions and actions taken
• Conduct Board meetings/confere nee calls in a respectful and inclusive manner with the aim of achieving consensus outcomes (acknowledging that divided opinion can only be resolved by vote according to the rules)
• Be advised and supported by the Chief Executive Officer in all of the above
• Be accessible to and maintain good communications with the Chief Executive Officer who is responsible for the operational management of the Geneva team.

3. Term of Service
12.1 The President shall only serve for one two-year term.
12.2 At the end of his or her term, the President shall become automatically the Immediate-past President for one two-year term.
13.1 The President-Elect is elected by the General Assembly for a two-year term.
13.2 At the end of his or her term, the President-Elect becomes the President.