UICC Young Leaders programme
Application Guidelines

Eligibility
To be eligible for the programme, applicants must:
- be 40 years old or younger at the application deadline (26 May 2021)
- be fluent in English (both spoken and written) for successful interaction at an international level
- have worked professionally in cancer control for at least 5 years

Selection Criteria
The profile sought for the programme is that of:
- an emerging cancer control professional with demonstrated impact in a local setting,
- with the skills and leadership potential to bring about positive change in an area of cancer control,
- who does not already possess the know-how, connections or profile to engage internationally,
- but has the ambition to grow their impact, influence and networks on a broader regional or global level

Expectations
What is required of Young Leaders during the programme:
- 12-month commitment, formally starting in conjunction with the World Cancer Leaders' Summit in Oct 2021 and culminating with the 2022 World Cancer Congress
- Active participation in UICC's convening platforms, i.e. World Cancer Leaders' Summit (WCLS), World Cancer Congress (WCC), World Cancer Day and Virtual Dialogues as relevant (participation to the WCLS and WCC is deemed in-person, unless COVID-related travel restrictions apply, and is funded by UICC)
- Engagement with UICC's communications in the form of contributions to news articles, blogposts, social media, or promotional videos, as coordinated by UICC and in alignment with Young Leader's areas of expertise
- Willingness to engage, interact and collaborate with fellow Young Leaders and the broader Young Leaders Alumni network
- Availability to contribute skills, expertise and time to a relevant project or programme of work, aligned with their skills and interests (and respecting day-to-day professional commitments of Young Leaders)
- Responsiveness to UICC's requests related to the administration and monitoring of the programme, including provision of up-to-date contact information and completion of M&E surveys
- Acting in good faith as a UICC ambassador, upholding the UICC's mission, vision and values.

Application Deadline
The completed application along with all documents must be submitted online in English. Applications will be accepted from **Thursday 25th March** until **Wednesday 26th May 2021**.

Electronic Submission

- Applicants must submit proposals electronically through proposalCENTRAL, an electronic grant submission system provided by Altum, Inc.
- Access proposalCENTRAL at: https://proposalcentral.altum.com.
- If you are a 'new' user in proposalCENTRAL, click the 'Register' button under 'First Time Users' and complete the registration process.
- If you are already registered in proposalCENTRAL access the site and log in with your user ID or e-mail address. If you have forgotten your password, click on the 'Forgot Password?' link. Supply your e-mail address or your user ID in the space provided; your password will be sent to you by e-mail.
- After you log in, complete your Professional Profile (second tab from the left) before starting an application. **For this application, you are only required to fill in the following sections in the Professional Profile: Institution & Contact Info, Degrees, and Account Information.**
- To start an application, select the Grant Opportunities tab (grey tab furthest to the right). A list of applications will display. Search for the UICC Young Leaders Programme and click the 'Apply Now' link to 'create' your application.
- If you have any difficulties registering, logging in, or creating your application, contact proposalCENTRAL Customer Support: phone: 1-800-875-2562 or (703) 964-5840, and/or e-mail: pcsupport@altum.com.

Application Submission

The application process is conducted online. In addition, the following documents are to be uploaded as appendices to the application form:

- **Applicant CV**
- **Two professional reference letters**
- **Maximum of to two supporting documents** (optional)

Overview of the Application Form

The application process is comprised of 10 steps:

1) Title Page
2) Application Guidelines
3) Enable Other Users to Access this Proposal
4) Applicant Profile
5) Background and Motivation
6) Application Attachments
7) Certification
8) Validate
9) Print Application
10) Submit

1. Title Page

a. Applicant Name
b. How did you hear about this programme? Please specify from the options provided

2. Application Guidelines

You can download the guidelines in this section.

3. Enable Other Users to Access this Proposal

Please skip this page as it is not relevant to the programme you are applying for. Click 'Next' to proceed.

4. Applicant Profile

This section resumes basic information of the applicant, which should be fully completed for the proposal to be valid. Please ensure that all personal information including home address and phone numbers are entered correctly.
You can edit your personal details by clicking on the 'Edit Professional Profile' Button.

5. Background and Motivation

This is the most important component of your application. You are asked to answer the following questions (maximum words apply):

- Introduce yourself and describe your motivation to apply for UICC's Young Leaders programme. What are you hoping to gain from this experience?
- Tell us more about your current role and/or area of work. Why is the opportunity to join the programme particularly relevant at this stage in your career?
- Describe your key skills, expertise and/or areas of interest, highlighting how these connect and contribute to the global cancer control agenda.
- Please elaborate your professional ambitions and long-term career goals. What is your career vision?
- Describe a time you have demonstrated strong leadership or impact in your work, for example, in overcoming adversities, mobilising financial or human resources, or promoting collaboration.

6. Application Attachments

In this section you are asked to upload the following documents:

- Applicant CV
- Two professional reference letters
- Up to two supporting documents (optional)

7. Certification

I certify that the foregoing statements are true and complete to the best of my knowledge. I understand that any false statement is sufficient cause for rejection of this application or for cancellation of a grant already awarded. If this application is successful, I hereby declare that I shall actively engage in the activities part of the programme, with UICC and with fellow awardees to the best of my abilities.

In the event that you decline, you will be unable to submit your application.

8. Validate

The system checks that all parts of the application are in order, and highlights any empty fields that need to be completed before you submit.

9. Print Application

Allows you to print your application as a .pdf document.

10. Submit

Once you press submit, your application is submitted and you will receive a confirmation email from proposalCENTRAL.

Contact Information

All communication regarding the UICC Young Leaders Programme should be directed to the following address: education@uicc.org

For technical assistance regarding the application system, contact proposalCENTRAL at 1-800-875-2562 or 001 (703) 964-5840. You may also email Customer Support at pcsupport@altum.com.