**SPARC MBC Challenge LOI Narrative**

*You are asked to provide a short description of the issue you would like to address, the project you intend to carry out and some background into what makes your organization the right one to deliver the project. Should your Letter of Intent be successful further details will be required at the full application stage.*

*The document should be written in page size A4 with normal margins (1.5cm) and font has to be ARIAL, size 10. Altogether the document should not be longer than 3 pages. Proposals that do not respect this format will not be reviewed.* ***You may delete the guidelines written in italics.***

**Statement of Need** *(0.5 pages max) Provide background on the current situation that your project aims to address and link this to the needs of your target population within the geographic area you propose to serve*

**Project Description** *(2 pages max)*

**Project Goals** *(Describe your measurable objectives and expected results)*

**Project Implementation** *(Outline key activities and project deliverable milestones needed to achieve your project goals, include your approach and methods)*

**Collaborations** *(Outline any partners you will be working with on this project and their main role)*

**Anticipated Impact** *(Outline the impact of your project including how it will improve the lives of women diagnosed with advanced breast cancer)*

**Summary Budget** *(Please provide an outline only, a full budget will be requested in the full proposal))*

**Sustainability** (Briefly outline your plans to run and fund this initiative after the end of the grant period)

**Further Information (Optional)** (Add any other information you feel is relevant to your application)

**Organization Background** *(0.5 pages max)*

**Organization Description** *(Describe how your organization is involved in cancer control, outline its current programs, its role in your region or country and how many staff or volunteers involved)*

**Organization Affiliations** *(List your key partners including national and international networks)*

**Annual Operating Budget** *(Summary annual operating budget including major income, revenue and/or funding sources)*

**Previous Projects** *(Provide an example of how you have implemented impactful programs in the past, mention the amount and source of funding)*

**Referees** *(max 3 people)*

*Please provide the Name, Position, Organisation and email address for up to 3 people who could act as referees.*